



**कामना सेवा विकास बैंक लि. |**  
**Kamana Sewa Bikas Bank Ltd. |**  
(नेपाल राष्ट्र बैंकबाट "ब" वर्गको इजाजतपत्र प्राप्त राष्ट्रियस्तरको विकास बैंक)

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## INVITATION FOR SEALED PROPOSAL

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**Kamana Sewa Bikas Bank Ltd** invites sealed proposal from eligible firm/entity for **"Conduction of Information Systems Audit"**

The Request for Proposal (RFP) for the same can be obtained from General Service Department Central Office, Gyaneshwor, Kathmandu upon payment of NPR. 1,000/- (Non-refundable). The last date for submission of form is December 25, 2019 before office hours.

The Bank reserve the right to accept or reject any or all proposals fully or partially without assigning any reason whatsoever.

For further details, Please visit our website [www.kamanasewabank.com](http://www.kamanasewabank.com)

**'प्रगतिको आधार, कामना सेवासँग कारोबार'**

S. N.	Activity	Date/Venue
1.	Submission of Proposals	<p>Proposals are to be submitted by 4.30 PM 25th December 2019 before close of Office Hours. All proposals should be submitted in person to:</p> <p><b>General Service Department</b></p> <p><b>Head Office</b></p> <p><b>Gyaneshwor, Kathmandu, Nepal</b></p> <p>➤ Proposals received after the deadline will not be accepted. Proposals sent through Mail/Courier will neither be accepted for any consideration nor will they be returned to the sender.</p>
2.	Opening of Technical Proposal	Bank Shall Inform Later
3.	Presentation	Top Firms/entities based on the Technical Evaluation done by the Bank shall be asked to make their presentation on technical proposal. The time/ date for presentation will be advised to the firms/entities after the Technical Evaluation.
<p>The bidding firm must be a registered firm/agency with 3 years of existence or entity having at least 3years' experience in conduction of Information Systems Audit in at least three commercial/Development Banks /institutions in Nepal. The bidding firm shall furnish such details of experience as specified in the <b>“Request for Proposal (RFP)”</b></p> <p>The bidder must be a financially sound and profit making company and should be in profit for last two years. The bidder must submit audited financial of last two years.</p> <p>The bidder must be authorized auditor of the Information S1ystems and must provide auditing certificate.</p> <p>The bidding firm must have a team of experts and adequate resources for conduction of Information Systems Audit. The bidding firm shall furnish details of their team as specified in the <b>“Request for Proposal (RFP)”</b>. The team leader should be a certified Information Systems Auditor like CISA.</p> <p>The bidding firm not meeting the minimum eligibility criteria shall be disqualified in the Technical Proposal Evaluation;</p>		